



## IOCP National Podiatry and associated Healthcare Conference

### Exhibitor & Sponsorship opportunities

#### CONFERENCE DATES

Friday 5<sup>th</sup> & Saturday 6<sup>th</sup>  
May 2017

#### VENUE

Southport Theatre &  
Convention Centre,  
The Promenade, Southport,  
PR9 0DZ

#### EXHIBITION TIMES:

##### SET UP

7am until 7.45am Friday 5<sup>th</sup>

##### EXHIBITION

Friday 5<sup>th</sup> - 9.30 until 5pm  
Saturday 6<sup>th</sup> - 9am until 4pm

#### EXHIBITION STAND

Price on attached plan includes table, table cloth, two chairs, power sockets(if required), Wi-Fi upon request, refreshments, packed lunch at your stand for up to two exhibitors on Friday and Saturday, inclusion in the delegate brochure with a 100 word company profile and logo, inclusion on website with logo and link to homepage of your website, "special offer on the day" to be included in our quarterly journal 'Podiatry Review' free of charge (credit card size) can include discount voucher for delegates to bring to conference and an option to hold pre planned workshops. The exhibition area is in the Waterfront Suite which also accommodates the breakout rooms for lectures and meetings, refreshments are served in the exhibition room with exhibitors being served slightly before delegates so you can be at your stand. Option to choose your stand where availability allows. Please note that if the space booked doesn't allow for your pop up stand, if applicable, that you may not be able to include it on your stand area.

#### DELEGATE BAG INSERTS OR SMALL SAMPLE PACK

A4 single page insert – exhibitor £50 non-exhibitor £100 for 200 inserts Other items/sizes quoted on request.

#### SPONSORSHIP OF THE FRIDAY AWARDS DINNER - £500

This includes two Awards Dinner Tickets for the Sponsor. Signage in Lakeside bar area and inclusion as sponsor on the programme in the delegate brochure and on the IOCP website.

#### SPONSORSHIP OF REFRESHMENTS AT CONFERENCE - £1000

Includes a large stand (up to 4 x 4 metres) in the Gardens Bar and where occasional seating is placed. Signage in Gardens bar area and inclusion as sponsor on the programme in the delegate brochure and on the IOCP website.

PURCHASING A TABLE FOR 10 GUESTS AT THE FRIDAY AWARDS DINNER PRICE ON REQUEST

#### SPONSORSHIP OF CONFERENCE DELEGATE BAGS - £1000

100 shoulder bags for delegates with company logo visible outside the bag, these will be a prominent feature of the conference as delegates will be seen with them throughout.

#### SPONSORSHIP OF DELEGATE PENS - £500

These will include company logo for 250 pens



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### BOOKING FORM

STAND SIZE \_\_\_\_\_ STAND PREFERRED \_\_\_\_\_ (this is based on a first priority system)

TABLE YES/NO \_\_\_\_\_ SOCKETS YES/NO \_\_\_\_\_ SPECIAL REQUESTS \_\_\_\_\_

ATTENDEES TO CONFERENCE \_\_\_\_\_

SPONSORSHIP YES/NO IF YES PLEASE GIVE DETAILS \_\_\_\_\_

By returning this form with payment to **The Institute of Chiropodists and Podiatrists, 150 Lord Street, Southport, Merseyside.PR9 0NP.**

I confirm I have read and agree to terms and conditions below

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ POPSTCODE \_\_\_\_\_

TELEPHONE \_\_\_\_\_ CONTACT \_\_\_\_\_

EMAIL \_\_\_\_\_ SIGNATURE \_\_\_\_\_

#### TERMS AND CONDITIONS:

- All cancellations must be received in writing.
- Cancellation before 1<sup>st</sup> December 2016 will incur an administration charge of £100.
- Cancellation after 1<sup>st</sup> December and before 1<sup>st</sup> March 2017 will incur a cancellation charge of 50% of the total cost.
- After 1<sup>st</sup> March 2017, no requests for refunds will be accepted and any outstanding remittance must be paid.
- *Bone fide* substitute exhibitors may be accepted in exceptional circumstances.
- In the event of the whole meeting being cancelled by The Institute of Chiropodists and Podiatrists, full refunds will be issued. In the event of extreme weather conditions, natural disasters or acts of God, The Institute of Chiropodists and Podiatrists cannot be held liable: therefore, no refunds will be issued.

Please enclose a cheque (payable to "The Institute of Chiropodists & Podiatrists") debit my credit (2% charge)/debit (50p charge) card for the sum of \_\_\_\_\_

Card number \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Expiry Date \_\_\_\_/\_\_\_\_ Security Number \_\_\_\_\_ Issue Number \_\_\_\_ (if applicable)

Postcode \_\_\_\_\_ House Number \_\_\_\_\_

Name on Card \_\_\_\_\_

The Institute of Chiropodists and Podiatrists, 150 Lord Street, Southport, PR9 0NP